

# DENVER BOTANIC GARDENS

## Transportation Scholarships

- All schools attending a guided or self-guided field trip to any of the Gardens' three locations, York Street (Denver) , Chatfield Farms (Littleton) and Plains Conservation Center (Aurora), are eligible for a Transportation Scholarship.
- Transportation Scholarships are limited to one per grade level per academic year.
- Transportation Scholarships should be submitted any time **after** scheduling of the field trip is complete.
- Schools are responsible for making their own transportation arrangements and paying for the bus. A reimbursement check will be sent **after the completion** of your field trip.
- Scholarships provide reimbursement for **up to \$300 per bus**, with a limit of one bus for every 50 students attending the field trip.
- We must receive an invoice or confirmation sheet that confirms the number of buses and actual cost of the bus.
- You will be notified via email of your approval status once this application is received.
- Once you complete the form, please email it to [school.groups@botanicgardens.org](mailto:school.groups@botanicgardens.org)

### **Contact Information:**

School Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Phone Number \_\_\_\_\_

Contact Email \_\_\_\_\_

### **Program Information:**

Confirmation Number \_\_\_\_\_ Date of Field Trip \_\_\_\_\_

Number of Students \_\_\_\_\_ Grade Level of Students \_\_\_\_\_

Number of Buses \_\_\_\_\_ Total Bus Cost \_\_\_\_\_

\*You will need to save this document before you email it to [school.groups@botanicgardens.org](mailto:school.groups@botanicgardens.org)