

Internal use only

Confirmation #: _____

Staff Initials: _____

Date form received: _____

Photography at the Gardens

We are pleased to consider your request for permission to use the Gardens for photographic purposes, providing you adhere to the policies and procedures outlined below:

Once your photography permit is confirmed, please submit this form via email to photography@botanicgardens.org or bring a printed copy with you to your photography shoot.

Participants should check in at the front desk with Visitor Services staff after the full group has arrived. Once payment and paperwork are confirmed you will be issued a photography permit. Fees must be paid and paperwork must be completed prior to entering the Gardens. Photography badges must be clearly displayed at all times.

Date and estimated time of arrival: _____

Expected # of attendees: _____ **Type of photoshoot (engagement, senior, etc):** _____

Contact for photoshoot: _____

Phone: _____ **Email:** _____

Equipment involved in photoshoot: _____

Photography Permit Policies and Guidelines

The first priority of the Gardens is the maintenance and care of the grounds and collections, as well as preserving our guests' experience.

By purchasing a photography permit you agree to abide by the following policies and guidelines:

- Photography sessions are not permitted before or after normal business hours or during special events (Summer Concert Series, Glow at the Gardens, Blossoms of Light, or other specially ticketed events). Please check the Denver Botanic Gardens website for a list of early closures and special events.
- The photographer and all clients must follow the Denver Botanic Gardens visitor guidelines for both the [York Street](#) and [Chatfield Farms](#) locations. This includes, but not limited to, no smoking, pets, loud music, entering water features or activities that disrupt the guest experience.
- Due to the sensitive nature of the Gardens' grounds and horticulture some items are not allowed inside the Gardens. Balloons, potted floor plants, trees, florist cut flowers are not permitted inside the Gardens. No items that are difficult to pick up may be used at the Gardens (such as rice, glitter, beads, birdseed, confetti, flower petals etc.).
- Clients/models must arrive fully prepared, including hair, makeup, and styling. No dressing rooms or storage areas will be permitted. Clients/models must be fully and appropriately clothed (i.e., no nudity, swimsuits, lingerie, etc.)
- All participants must be present and enter the Gardens as a group through the main entrance; we cannot accommodate late or individual arrivals.
- Photography sessions should not disrupt visitor access, employee access, events or pedestrian flow. Photography sessions are not allowed in the Butterfly House at Chatfield Farms.

- Denver Botanic Gardens property may not be moved or disturbed. This includes, but is not limited to: standing/walking through flower beds, picking/cutting plant material, moving benches/displays, climbing trees etc.
- The use of drones is strictly prohibited.
- Entry through Cheesman Gate at York St is not permitted.
- Motorized and non-motorized vehicles are not permitted, with the exception of wheelchairs and strollers.
- The Gardens reserves the right to halt any photography sessions deemed to be disruptive and may be escorted from the Gardens.
- The Gardens assumes no responsibility for loss, theft, or damage to any equipment or belongings.

Related Issues

- Absolutely NO wedding ceremonies may be performed on the Gardens property without advance reservation with our Private Events Department. Parties not in compliance will be asked to leave immediately.
- Gardens staff members may approach photographers at any time and request to see your permit and discuss alternatives to their session if Gardens maintenance or special events are in progress.
- All artwork on display at York Street and Chatfield Farms is subject to copyright and other intellectual property law. It is the responsibility of the photographer to secure appropriate permissions for the use of artwork images. Permission to photograph at the Gardens does not include permission to use images of copyrighted artwork and the Gardens is unable to provide such permissions.

Please note: Denver Botanic Gardens reserves the right to turn away photographers who are not operating in accordance with our rules and regulations, as well as photographers who have not made reservations. Denver Botanic Gardens reserves the right to adjust these policies at any time, with or without notice, in the best interest of the Gardens and the general public.

Photography Agreement

Indemnification Clause: I, _____ shall protect, defend, and save the Denver Botanic Gardens, its officers, agents, employees and volunteers, while acting within the scope of their duties as such, harmless from and against all claims, liabilities, demands, causes of action, and judgments (including the cost of defense and reasonable attorney fees) arising in favor of or asserted by third parties on account of damage to property, personal injury, or death which injury, death, or damage, arises out of services performed or omissions of services or in any way results from the negligent acts or omissions of the contractor, its agents, or subcontractors, except the sole negligence of the Denver Botanic Gardens.

By signing this form, I acknowledge that I have read, understand, and will abide by Denver Botanic Gardens policies and procedures. I understand that failure to follow these regulations can mean expulsion.

Signature: _____
 By typing your name on this line, it denotes an authorized signature.

Print Name: _____

Date: _____